

## Bylaws Changes & Modifications for Review

### Rationale Statement s

The Bylaws of the Pennsylvania Occupational Therapy Association, Inc. have been reviewed by the Board of Directors to ensure that they remain functional and appropriate for the membership, comply with the current roles and responsibilities of the organization, and include advancements in technology and communication systems. It was recommended by the Board of Directors that several of the current bylaws be amended, rescinded, or superseded to meet the purpose and responsibilities of POTA, Inc. As required by the bylaws, there must be a vote by the POTA voting membership on these proposed bylaws. Please note that Student Members are not permitted to Vote.

As voting members of POTA we request your review of the proposed modifications to the bylaws and submit your vote accordingly.

Thank you for your time and consideration of this matter.

<b>POTA Board Meeting- Proposed Bylaws Changes and Modifications for Review</b>		
Article/Section	Current bylaw	Proposed Change
II/ 1 3 Membership Qualifications Life member	Life member-and its definition	Remove the Life member designation from bylaws
II/ 1C D- Membership- Qualifications- Auxiliary Members Sustaining Members	Auxiliary Members- 1. Individual: A person not eligible for membership in any other classification who is interested in promoting occupational therapy and	Rename- Supporting Member: 1. Individual: A person not eligible for membership in any other classification who is interested in promoting occupational therapy and participating

	<p>participating in POTA</p> <ol style="list-style-type: none"> <li>2. Organizational: Institutions or agencies interested in promoting occupational therapy</li> <li>3. Honorary: An individual who has made a significant contribution or given distinguished service to the profession. This individual may not be an OT or OTA.</li> </ol> <p>Sustaining Member: One who is eligible for membership in POTA who desires to make a greater financial contribution to POTA over and above the designated dues for the appropriate membership classification</p>	<p>in POTA</p> <ol style="list-style-type: none"> <li>2. Organizational: Institutions or agencies interested in promoting occupational therapy</li> <li>3. One who is eligible for membership in POTA who desires to make a greater financial contribution to POTA over and above the designated dues for the appropriate membership classification</li> </ol> <p>PA Retired/Honorary: An individual who has made a significant contribution or given distinguished service to the profession. This individual may not be an OT or OTA. (add this to the bylaws to match the membership form)</p>
II/ 3 D Membership Rights and privileges of Members in good standing Auxiliary Members	D. Auxiliary Members	Rename Auxillary Members to Supporting/PA Retired/Honorary Members: Members who qualify for these membership levels, and are not practicing Occupational therapy practitioners, shall not vote or hold office in POTA.
IV – 2B Districts	A member shall belong to one District only	Members may only serve on the Board or be a District Officer of one District at a time. Members may participate in activities any and/or multiple districts.
VI/3 B- AOTA Rep Assembly- Nomination and Election	The nominating committee of POTA shall propose a multiple slate of qualified candidates. The vote shall be by mail...	The nominating committee of POTA shall propose a multiple slate of qualified candidates. The voting and election process is managed by <b>AOTA</b> .
VIII/4 A 2 Nominations and Elections- Ballot for elections- Preparation	Ballots shall be mailed to all individual members of POTA in good standing at least 30 days prior to the deadline date.	Ballots shall be mailed to all individual members of POTA in good sanding, <b>and/or emailed notification regarding on-line voting on the POTA website</b> , at least 30 days prior to the deadline date. <b>Exclusive on-line voting may be offered as determined by the Board</b>

		<i>of Directors. Student members are not permitted to vote.</i>
VIII/4 A3 Nominations and Elections- Ballot for elections- Preparation	Ballots for AOTA Representative(s) and Alternate Representative(s) shall be mailed to all AOTA members within the Commonwealth of Pennsylvania.	Remove this completely as this process is managed exclusively by AOTA.
VIII/4 B Nominations and Elections- Ballot for elections- Deadline	The election shall be closed on the deadline date and no other ballots postmarked thereafter shall be counted	The election shall be closed by the posted deadline date and time and no to other ballots thereafter shall be counted
VIII/4 D Nominations and Elections- Ballot for elections- Announcement of election results	The results of the elections shall be announced when the vote tally is complete, not more than 14 days following the deadline date, and published in the earliest available membership communication.	The results of the elections shall be announced when the vote tally is complete, not more than 14 days following the deadline date, <i>posted on the POTA website</i> , and published in the <i>next</i> membership communication
VIII/4 E 2 Nominations and Elections- Ballot for elections- Tie vote	In the event that the result is still tied, there shall be another mail vote taken.	In the event that the result is still tied, there shall be another ( <i>removal of word 'mail'</i> ) vote taken.
VIII/4 F 2 Nominations and Elections- Ballot for elections- Contested vote	The results of the recount shall be binding and announced in the next membership communication.	The results of the recount shall be binding and <i>posted on the POTA website</i> and published in the next membership communication.
IX/3 B Commissions and Committees- Commissions	Commissions- <ol style="list-style-type: none"> <li>1. Commission on Practice</li> <li>2. Commission on Education</li> <li>3. Commission on Organization Affairs</li> </ol>	Commissions- <ol style="list-style-type: none"> <li>1. Commission on Practice</li> <li>2. Commission on Education</li> <li>3. Commission on Organization Affairs</li> <li>4. <i>Commission on Conference</i> <i>Purpose: To organize and coordinate</i></li> </ol>

		<i>the business of the annual POTA conference.</i>
X/1 A Finances and Dues- Financial operation of POTA	The finance committee, a committee of the Board of Directions shall function throughout the fiscal year	<b><i>Dissolve the Finance Committee and Remove all noted and replace with:</i></b>  <b><i>Under the direction of the Treasurer, the Board of Directors, along with the POTA Association Manager (if applicable), and POTA accountant(s)(if applicable), will manage the financial operations of POTA throughout the fiscal year.</i></b>
X/1 A 2ab 3ab Finances and Dues- Financial operation of POTA- Composition- Formation	2. Composition a. Chairperson: the chairperson shall be recommend by the Chair of the Commission on Organizational Affairs and approved by the Board of Directors for a 3-year term or until the successor is appointed. May be reappointed for one additional term. b. Members: the members of the Finance Committee shall be the Treasurer of POTA and three members as outlined in the Procedural Guide. 3. Formation a. There shall be at least one meeting per year. b. The Standard Operating Procedure of the Committee shall be defined in POTA's Procedural Guide	<b><i>Remove all noted in Article X Section 1 2ab and 3ab.</i></b> <b><i>Additionally remove all related guidelines outlined in the Procedural Guide.</i></b>
X/3 A Finances and Dues- Dues	Dues of each membership class shall be fixed annually upon recommendation of the Finance Committee and approval of the	Dues of each membership class shall be fixed annually upon recommendation of the <b><i>Treasurer</i></b> and approval of the Board of

	Board of Directors	Directors
X/3 B Finances and Dues- Dues	Written notice of annual dues shall be sent by the chair of the Membership Committee	<b><i>Notice of annual dues shall be posted on the POTA website and announced in the next membership communication</i></b>
X/4 Finances and Dues- Assessments	In case of an emergency, assessments shall be recommended by the Finance Committee approved by the Board of Directors and presented to the membership for ratification	In case of an emergency, assessments shall be recommended by the <b><i>Treasurer</i></b> approved by the Board of Directors and presented to the membership for ratification
XIII/1 Amendments	Section 1. These Bylaws may be amended, rescinded, or superceded by mail vote of the POTA voting membership at any time.	Section 1. These Bylaws may be amended, rescinded, or superseded by ( <b><i>remove mail</i></b> ) vote of the POTA voting membership at any time.